



SHERE PARISH COUNCIL

*Serving the villages of Gomshall,
Holmbury St. Mary, Peaslake, Shere and
a large part of Abinger Hammer*

Joy Millett
Parish Clerk/Finance Officer,
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<http://www.ShereParishCouncil.gov.uk>

Tanyard Hall
30 Station Road
Gomshall
Guildford,
Surrey. GU5 9LF

30 May 2018

All Members of Shere Parish Council are hereby summoned to attend the Shere Parish Council meeting to be held at Shere Village Hall, Gomshall Lane, Shere, on Tuesday, 5th June at 2018 **at 8pm** for the purpose of transacting the business specified on the attached agenda.

Joy Millett
Clerk to the Council



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COUNCIL MEETING
8.00PM ON TUESDAY, 5th JUNE 2018
SHERE VILLAGE HALL, GOMSHALL LANE, SHERE

AGENDA

Ref:	Item:	Led by:
18/33	To accept apologies and reasons for absence in accordance with the Local Government Act 1972, Schedule 12, paragraph 40	JM
18/34	Declaration of Personal or Prejudicial Interests Declarations by Councillors on any of the agenda items below.	Chairman
18/35	Declaration of gifts or hospitality over £25. Members are reminded that once a declaration of gifts or hospitality has been made then a new Form of Financial and Other Registerable Interests must be completed	Chairman
18/36	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL	
18/37	Approval of the Minutes of the Council meeting held on 3rd May 2018	JM
	ITEMS FOR DECISION:	
18/38	Delegation from Guildford Borough Council – Deputy Leader, Matt Furniss and Lead Councillor for the Rural Economy, Richard Billington will attend the meeting to update Council on the progress of the Local Plan and answer any questions from Parish Councillors.	RD
18/39	Finance matters <ul style="list-style-type: none"> • Approval of income and expenditure for the months April and May 2018 • To note bank reconciliations for month ended May 2018 • To note income and expenditure against budget to end of May 2018 • To note VAT expenditure for April and May 2018 	JM/RD
18/40	Accounts for the year 2017/18 <ol style="list-style-type: none"> a. the Council to receive notification from the Internal Auditor that the Accounts are in order and that he has satisfactorily completed Section 4 of the Annual Return 	JM

	<p>stating that the Council’s internal auditor, acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ended 31st March 2018. Internal audit has therefore been carried out in accordance with the Council’s needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in Section 4 of the Annual Report confirming that in all significant respects the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council.</p> <p>b. the Council to receive, approve and accept the Accounts for the year ended 31st March 2018.</p> <p>c. The Council to approve the Annual Governance Statement (Section 1 of the Annual Return). This to be signed by the Chairman of the meeting and the Clerk.</p> <p>d. The Council to receive and approve the Annual Return (Section 2) for the year ended 31st March 2018. This to be signed by the Chairman of the meeting and the Clerk.</p> <p>e. The Council to confirm the scope of the internal audit for 2018/19.</p> <p>f. The Council to receive a budget update to 31st March 2018</p> <p>g. The Council to confirm that the Council’s internal auditor, Mark Mulberry is fully independent of the Council and meets the standards required to carry out the internal audit</p> <p>h. The Council to approve the internal audit plan setting out proposals for the internal auditor and to confirm that this properly takes account of the corporate risk (i.e. the controls and procedures within the Council which minimise the risk of the Council not being able to function or carry out what it sets out to do).</p> <p>The Council to agree that the minimum tests proposed in the audit plan, together with the inspections carried out by the Internal Auditor and the Chairman of the Parish Council, are adequate and effective for the Council’s internal audit purposes. This to also be agreed with the Internal Auditor.</p>	
18/41	Holmbury St Mary verges – to consider the Council’s policy regarding requests for pedestrian or vehicular access over verges owned by the Parish Council.	CC
18/42	Reduction in local train services – to consider comments by local residents on recently reduced train services at Gomshall.	AC
18/43	Alleged public footpath 180 to public bridleway 181 (Shere) – to comment to Surrey County Council on the history of the alleged public footpath	JM
18/44	The Well, Middle Street – to consider a letter from the Parish Council’s solicitor.	RD/JM
18/45	Shere Cinema Club – to consider a request for comments regarding an outdoor film screening on Friday, 24 th August at Shere Recreation Ground and a small donation towards the cost of this event.	RD/JM

18/46	Churchyard maintenance, Holmbury St Mary – to consider a request for a contribution of £2,353.50 towards mowing costs in 2017.	JM
18/47	Use of the Scudges by Peaslake School for outdoor skills teaching – to consider a request from the School	JM
18/48	Discussions with Thames Water regarding flooding in Peaslake – to receive a progress report.	
18/49	Police Matters – to consider any matters that need to be brought to the attention of the Police.	All
	ITEMS TO NOTE:	
18/50	General Purposes Committee – to note revised terms of reference to include local highways matters.	JM
18/51	Councillors’ Business (for noting or including on the agenda for the next meeting)	All
18/52	Date of next meeting: Thursday 12th July 2018, 8pm, Peaslake Village Hall, Walking Bottom, Peaslake GU5 9RLI	JM
18/53	Clerk’s Report (for noting, delegation to the Clerk or inclusion on the next agenda)	JM
18/54	Exclusion of the Public and Press (Public Bodies Admission to meetings Act 1960) – to exclude the public and press for the following item of business because of the confidential nature of the business to be transacted.	JM
18/55	Peaslake Farm Steering Committee - to receive a report of the meeting on 30 th May 2018.	RD/JM