



*Serving the villages of Gomshall,
Holmbury St. Mary, Peaslake, Shere and
a large part of Abinger Hammer*

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Tanyard Hall
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**General Purposes Committee meeting at 11.30am
Monday 4th July 2016
At Tanyard Hall, 30 Station Road, Gomshall**

MINUTES

16/GP01	Present: Councillors C Carlise, B Andrews, G Reffo, P Carter, R Davey, R Smith, C Brooke and A Collingwood. Assistant to the Clerk S Hoyland and 1 member of the public.
16/GP02	Appointment of Chairman – to appoint a Chairman for 2016/17 R Davey proposed C Carlisle, seconded by P Carter – C Carlisle Appointed
16/GP03	Appointment of Vice Chairman – to appoint a Vice Chairman for 2016/17 R Davey proposed B Andrews, seconded by P Carter – B Andrews Appointed
16/GP04	Declaration of Disclosable Pecuniary Interests (DPIs) Declarations by Councillors in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464) C Brooke declared an interest in item 16/GP09 Shere Car Park - Consideration of a sign on the wall outside the nursery, indicating position of the refuse and recycling bins
16/GP05	Approval of the Minutes of the General Purposes Committee held on 18 th February 2016 – Approved and Signed as a correct record.
16/GP06	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COMMITTEE A short address was made by a member of the public and local resident requesting to park in Tanyard Hall carpark. The item was briefly discussed and further discussion took place during item 16/GP15 Tanyard Hall – review of unauthorised parking.
16/GP07	Finance – to receive a report from the Clerk/Responsible Financial Officer - A report was given on the Current Financial Position. Agreed to look into grants available for new play equipment.
	Land Property Maintenance: (<i>Portfolio holder & Alternate – C Carlisle & B Andrews</i>)
16/GP08	Shere War Memorial – Update on repairs and consideration of new signage: <ul style="list-style-type: none"> • Agreed to repair the dislodged stone and to monitor the weathering of the structure • Agreed to ask Surrey Highways to repair the hole in the tarmac next to the iron stones, to prevent further damage and to look into a temporary repair. • Agreed to replace the signs with 2 new signs ‘Please Respect this War Memorial’

16/GP09	<p>Shere Car park:</p> <ul style="list-style-type: none"> • Consideration of building up the corner and re-turf – Delegated to North Ward Councillors • Consideration of a sign on the wall outside the nursery, indicating position of the refuse and recycling bins – Agreed and Recommended to Council. Discussion regarding the wording Delegated to North Ward Councillors • Reinforcement of the surface under the bins - Delegated to Clerk in consultation with North Ward Councillors
16/GP10	<p>Riverbank in Shere:</p> <ul style="list-style-type: none"> • Consideration to re-turf – Agreed to arrange for a photo of the area and to obtain quotes • Consideration of a memorial bench next to the stream and relocation of the existing bench to replace a homemade bench in Towerhill Play area – Agreed, subject to establishing the cost of moving the bench to Towerhill.
16/GP11	Swimming Pool Field Path – Consideration of re-rolling the Path – Agreed to monitor the path and consider for next year.
16/GP12	Swimming Pool Field Picnic Benches – Consideration of replacing with new picnic benches – Delegated to Clerk in consultation with North Ward Councillors – to be replaced if the structure is compromised.
16/GP13	Riverbank at the end of Compasses Carpark – Consider the need to re-seed – Agreed to cut grass and tidy up the area.
16/GP14	<p>Pond Lane Car park, Peaslake:</p> <ul style="list-style-type: none"> • Review of condition and maintenance requirements – Agreed to cut back the vegetation and repair the surface. • Consideration of new Pond Lane car park sign, size and design – Delegated to Clerk in consultation with South West Ward Councillors
16/GP15	<p>Tanyard Hall & Wall:</p> <ul style="list-style-type: none"> • Update on repairs to wall and hall – Noted that stabilisation of the wall had taken place. Agreed that the condition of the wall would be monitored and no further work will take place at present. • Disabled Access – Update on the research into disabled access to the upstairs of the hall – It was Noted that installing a lift for the disabled would be difficult. Recommended to Council that wording be added to the top of the Agendas saying that a meeting could be held downstairs if a member of the public or councillor was unable to use the stairs. It was suggested more meetings could be held in other halls around the Parish. • Review of unauthorised parking – Agreed a month trial of night time parking for up to 4 of the Tannery Cottages. Meeting to be arranged with residents of the cottages to take car details, timing of the trial and rules and regulations. It was Noted that after the trial, if successful, a small charge would be recommended. • Consideration of new blinds for side and dormer windows – Agreed
	Swimming Pool: (<i>Portfolio holder & Alternate – A Collingwood & J Hutton</i>)
16/GP16	Access to the swimming pool – consideration of new fence/gate where the swimming pool field meets the road – Agreed to replace like for like, cost to be confirmed

	Playground Matters: : (<i>Portfolio holder & Alternate – C Brooke & A Collingwood</i>)
16/GP17	Renovation/replacement of playground equipment – position report. Agreed to progress with Repair and Repaint of Playgrounds. Quotes from suitable contractors to be obtained. Agreed to replace the Jack and Jill climber in Shere Playground for a new piece of equipment after the Repair and Repaint.
16/GP18	Play Equipment for Under 5s in Holmbury St. Mary – position report on potential item of equipment and other works required for installation – Agreed to consider a new piece of play equipment for the play area and Part of the fence to be extended out by approximately 10ft to accommodate it.
16/GP19	Tower Hill Play Area: <ul style="list-style-type: none"> • Consideration of 2 new gates - Agreed • Consideration to re-instate the adventure trail to discourage use of the field as track – Agreed to trim and clear the path
16/GP20	Goose Green: <ul style="list-style-type: none"> • Review maintenance of the path – Agreed to look into price and specification and to link in with Pond Lane Car Park and other smaller jobs. • Car Park - Review of condition and maintenance requirements - Agreed to look into price and specification and to link in with Pond Lane Car Park and other smaller jobs. • Consider re-landscaping/re-seeding the cleared area around the edge – Agreed to continue with cutting and put down grass seed, • Review of Drainage works, including the ditch by the scout hut - consideration of extra works to prevent flooding in Gomshall Mill carpark. Agreed to clear the pipe under the car park, including investigative work if necessary.
16/GP21	Little Goose Green Flooding/Drainage – Consideration of the current flooding/drainage conditions and impact on the surrounding area. Agreed drainage works - Recommended to Council Graham Rapley £900 +VAT (Public Health Act 1936, s.260)
	Localism Funding for Local Highway Work: (<i>Portfolio holder & Alternate – P Carter & G Reffo</i>)
16/GP22	Localism Funding: <ul style="list-style-type: none"> • Update on the amount remaining and potential use for 2015/2016 – Noted • Update on the application for funds 2016/2017 - Noted • Update on the research into a cost effective contractor for clearing drains/footpaths in the parish, using Localism monies and potential Accreditation for our own contractor – Agreed • Consideration to use localism funding for: <ol style="list-style-type: none"> 1. Highway grill for London Lane, Shere to divert runoff into the silt trap – Agreed 2. Additional ‘digging out’ of specific drains in Shere and Peaslake (to be carried out by an accredited contractor), outside of the normal maintenance schedule carried out by Surrey County Council. Authority Delegated to the Clerk in consultation with the Chairman and Vice Chairman to spend up to a further £2000 of Localism money for the digging out of drains when necessary.

	Other Issues:
16/GP23	<p>Highways Issues – to note an update on the following Highway issues:</p> <ul style="list-style-type: none"> • Surrey Highways modification of the drains at Lenten Close (drains need to be linked) – Noted that Surrey Highways are monitoring the flow of water. Agreed the Parish Council will clear out the drain on the corner using Localism funding (Localism Act 2011) • Surrey Highways resurfacing Pursers Lane footpath (Near Pursers Farm barns) Noted that this will be done by the end of July • Surrey Highways clearance of ditch and installation of a new drain in Pursers Lane opposite ‘Appletrees’ – Update Noted • Surrey Highways clearing the culvert under the Memorial Hall in Peaslake – Noted that this is on Surrey Highways regular schedule
16/GP24	<p>Steps by Mackies Hill Peaslake:</p> <ul style="list-style-type: none"> • Consideration of proposed addition to the Rights of Way of the path from the Corner of Mackies Hill (Footpath 171), up the steps to the play area and school - to add access to the footpath, across the Skudges to link up with the steps – Agreed 2 additional quotes to be sourced. • Consideration of bollards/reflectors on the new grass to prevent parking – Agreed to approach Surrey Highways for additional reflectors
16/GP25	<p>Sewage Infrastructure in Peaslake – To consider the process for resolving the current problems – Agreed to approach the householders affected for details and timings of past events.</p>
16/GP26	<p>Clerk’s Report (for noting, delegation to the Clerk or inclusion on the next agenda)</p> <ul style="list-style-type: none"> • The new owners of the Royal Oak have kindly installed the Defibrillator Cabinet on the building and the defibrillator will be put inside when the Royal Oak opens. • All defibrillator cabinets are now unlocked and a sign has been placed above the cabinet in Peaslake to ask cars not to block access. • Holmbury St. Mary Manorial Waste – Some tree works have now taken place above the ditch and on the banks. Further work will be taking place at the end of the summer to dig out the ditch and clear the land from the road to the ditch.
16/GP27	<p>Date of next meeting: Thursday 29th September 11.30am Tanyard Hall, 30 Station Road, Gomshall GU5 9LF – Noted that the date has been brought forward from the 20th October to fit in an additional meeting.</p>
	<p>Exclusion of the Public and Press (Public Bodies Admission to meetings Act 1960) – to exclude the public and press for the following item of business because of the confidential nature of the business to be transacted.</p>
16/GP28	<p>Old Fire Station, interior decoration – Recommended to Council A Hollins £1700 +VAT (Public Health Act 1936, s.87)</p>
16/GP29	<p>Handyman - Consideration of one additional day per week – Agreed:</p> <ul style="list-style-type: none"> • to additional work over and above the existing Parish Maintenance Contract, being offered to the existing handyman at the same rate on an ad hoc basis • That an additional contractor be sourced for small works outside of the existing contractor’s operational capacity.