

# **SHERE PARISH COUNCIL**

Serving the villages of Gomshall, Holmbury St. Mary,  
Peaslake, Shere and a large part of Abinger Hammer

## **MINUTES OF THE TANYARD HALL COMMITTEE MEETING HELD ON 10<sup>th</sup> October 2013 at 7.45pm (meeting started at 8.05 following on from the Planning Committee)**

Committee Members: Councillors R. Andrews, R Davey, J. Hutton, M. Taylor-Cotter and Alderman K. Childs (co-opted member)

**Present:** Councillors, R. Andrews, R. Newman, and the Clerk C Howard.

**Election of Chairman:** R Andrews was **ELECTED** as Chairman.

**Apologies for Absence** were submitted on behalf of Alderman K. Childs (co-opted member) and Councillor R. Davey.

**Declarations of Interest on any item on the agenda** – **NONE** declared.

**The Minutes of the meeting held on 10th 2013** were **APPROVED AND SIGNED** as a correct record.

**Adjournment for the Public** – no members of the public were present at the meeting.

**Finance** – the Committee received an up to date report from the Clerk. There was a balance of £17,720.68 in the long term maintenance budget, including £1,300 grant aid available until the end of 2013/14 for parking bollards, and a balance of £2,219.11 in the Tanyard Hall main account.

**Tanyard Hall** – consideration of any matters raised including:

**Boundary wall** – an estimate from a local contractor of £498 (including 20% VAT) for minor repairs to the wall was reconsidered. It was confirmed by the Clerk that the wall was not itself Listed. The Clerk had spoken to Guildford Borough Council's conservation officer who had expressed concern about using lime mortar during the colder months. It was agreed, in principle, that it was an important wall quite close to a Listed property and that an appropriate treatment was required to protect it. Cllr J Hutton **AGREED** to get a colleague to give advice on the wall. It was **AGREED** that using a sealant would damage the wall in the long term.

**Need to replace the lead stolen from exterior windows and back wall.** The Clerk suggested the £40.00. As it is a Listed building, the Committee felt this would be inappropriate. The Clerk suggested the use of a product called SMART WATER which is painted on the lead and deters thieves as it is detectable. It was **AGREED** to ask the GBC Conservation officer for her advice and speak to the church to see how they are dealing with this problem.

**Carpet Cleaning** – the Clerk presented two quotes for cleaning. It was **AGREED** PK Cleaning would be the chosen company.

**Painting of exterior of building** – The Clerk advised the Committee that the building was in need of painting next year. It was **AGREED** quotes should be sought. It was **AGREED** that areas of rot should be dealt with immediately.

**Cleaning** – It was **AGREED** that there was a need for a regular cleaning contract for the building. Cllr J Hutton agreed to supply the name of the contract cleaners who clean Netley House. Cllr M Taylor –Cotter agreed to supply the name of Peaslake Hall cleaner. The Chairman **AGREED** to give the new Clerk the Maintenance Schedule.

**Car Parking** – The Committee discussed again the problem of illegal parking in the hall car park. The Clerk suggested that the problem may be solved at the same time as the Cole Kitchen Lane drainage project. This would involve Highways digging up the car park to install new drainage. It was **AGREED** that the matter be left with the Clerk to investigate further and report back at next meeting.

**PAT testing of mobile electrical equipment** – it was **NOTED** that PAT testing still needed to be carried out for this year, using the machine owned by the Village Hall.

**Surface water run – off from Cole Kitchen Lane.** The Clerk reported that Highway engineers had done a site visit and were suggesting a storm water drain be installed. The drain would run across the car park and into the stream. The engineers were now doing a topological study and would report back as soon as possible. It was **NOTED** that the Clerk would monitor the progress and report back to the Committee.

**Date of next meeting:** to be arranged.

Meeting closed at 8.40am