



SHERE PARISH COUNCIL

*Serving the villages of Gomshall,
Holmbury St. Mary, Peaslake, Shere and
a large part of Abinger Hammer*

Joy Millett
Parish Clerk/Finance Officer,
Telephone/Fax: 01483 203431

Clerk2009@ShereParishCouncil.gov.uk
<http://www.ShereParishCouncil.gov.uk>

Tanyard Hall
30 Station Road
Gomshall
Guildford,
Surrey. GU5 9LF

7 April 2014

All Members of Shere Parish Council are hereby summoned to attend the Shere Parish Council meeting to be held in the **Village Hall, Felday Glade, Holmbury St Mary RH5 6PG**, on **Thursday, 10th March** at 2014 at **7.30pm** for the purpose of transacting the business specified on the attached agenda.

Joy Millett
Clerk to the Council



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**SHERE PARISH COUNCIL MEETING
THURSDAY, 10 APRIL 2014, starting at 7.30 PM
AT HOLMBURY VILLAGE HALL, FELDAY GLADE,
HOLMBURY ST MARY RH5 6PG**

AGENDA

Reference	Item	Led by
14/1	To receive apologies and accept the reason for absence (if appropriate) in accordance with the Local Government Act 1972, Schedule 12, paragraph 40.	RD/JM
14/2	Declarations of Interest – The Council to receive any declarations of disclosable pecuniary and other interests from Members in respect of any other item to be considered at the meeting. <i>(Members need only disclose pecuniary interests not currently listed on the Register of Disclosable Pecuniary Interests. Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest. Any other interests must be declared at each meeting.)</i>	RD/JM
14/3	Register of Disclosable Interests – to declare any amendments. (Members are reminded that any amendments must also be notified by Councillors in writing to the Monitoring Officer, Guildford Borough Council, Millmead, Guildford. GU2 4BB so that they may be added to the Register).	RD/JM
14/4	Declaration of gifts or hospitality over £25 - Members are reminded that once a declaration of gifts or hospitality has been made then the Monitoring Officer of Guildford Borough Council must be informed.	RD/JM
14/5	Minutes of previous meeting - the Council to confirm the Minutes of the Council meeting held on 5 March 2014.	JM
	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL. The meeting to restart	
14/6	Peaslake Stores and Post Office – to note the decision of Guildford Borough Council (GBC) to accept this property for inclusion in the	RD

	Council's list of assets of community value. GBC has also advised that the owner has the right to seek a written request and any supporting information to GBC by 19 May 2014.	
14/7	CCTV in Shere Recreation Ground area – to receive an up-date on stake-holders' approval of CCTV cameras in this area	CB
14/8	Parking problems in Holmbury St Mary – to consider problems caused by inconsiderate parking at various locations, in Holmbury	RA
14/9	Shere & Peaslake Scout Group – to consider a request to advertise on the Parish council web-site for Scout Leaders	JM
14/10	Skate-ramp up-date – to receive a report on submission of planning applications and on draft terms of agreement with Shere Recreation Ground Association	CB
14/11	<p>Consultations: to consider making responses to the following consultations:</p> <ul style="list-style-type: none"> • Road Safety outside schools – Surrey County Council's policy on 'setting local speed limits' has been reviewed to take account of the perceived danger to children on busy roads on the school journey and how this can prove to be a barrier to more walking and cycling. The County Council's policy has been designed to ensure that the limited resources for the provision of school crossing patrols is maintained and prioritised at sites where they are most needed. For further details, see www.surreycc.gov.uk/roads-and-transport/roads-and-transport-policies-plans-and-consultations/roads-and-transport-consultations/roads-and-transport-consultations-in-surrey/consultation-on-speed-limit-and-road-safety-outside-schools-policies The closing date is 25th April. • Review of Surrey Rights of Way - Surrey County Council is inviting comments on a review of their Rights of Way Improvement Plan. They are seeking the views of path users and those with an interest in access to Surrey's countryside including land managers, owners and neighbouring authorities. The Rights of Way Improvement Plan forms part of the Surrey Transport Plan. For further details, see www.surreycc.gov.uk/roads-and-transport/surrey-transport-plan-ltp3 The closing date is 9th May. 	
14/12	<p>Shere Traffic Proposals:</p> <ul style="list-style-type: none"> • to receive an up-date on the works now in progress • to receive a report of the site visit of Thursday 20th March, held to ensure that all suggestions raised in the traffic Working Group minutes of 3rd October 2013 were discussed and attended to • to consider a proposal that the Council sets up an e-mail petition, requesting a ban on HGVs through Shere. This would enable the Chairman to address the next Guildford Local Committee, on 25th June, on this important issue, established in the Parish Council's extensive public consultation on traffic in Shere and its environs 	RD
14/13	Police Matters – to receive a report from the police representative	

14/14	Cycling matters – to consider any new developments	CC
14/15	<p>Local Plan:</p> <ul style="list-style-type: none"> • to receive an up-date on the recent meeting of the Borough Council’s Joint Scrutiny Committee, which discussed the reappraisal of the Local Plan evidence base • To note the arrangements for a meeting with the Borough Councillors Stephen Mansbridge and Monika Juneja to discuss the draft Local Plan and its impact on villages 	RS
	<p>SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL.</p> <p>The meeting to restart</p>	
14/16	<p>Finance matters</p> <ul style="list-style-type: none"> • Approval of income and expenditure since the last meeting • To note income and expenditure against budget • Current bank balances – to note • To receive and accept bank reconciliations to 28 February and 31 March 2014 • Concurrent Grant Aid – to note position statement • Pensions deficit – to receive notification from Surrey County Council of the revised minimum rate of contribution of £5,000 per annum in each of the three years, from 2014/15 onwards; to note the Surrey Pension Fund Strategy Statement; to note that the County Council is happy to meet with Parish Council representatives to discuss any issues that the Parish Council may have and that the County Council is currently locating any initial agreements with Shere regarding the fund • Revision of system of financial reporting – to consider a report by the Chairman • Approval of expenditure on the following parish maintenance projects: <ul style="list-style-type: none"> - works to clear culvert on Goose Green - concreting in swimming pool field picnic benches - removal of silt at river Tillingbourne by Goose Green • Annual audit of accounts for the year ended 31 March 2014 – to note the audit date will be 30 June 2014 	JM
14/17	Land in Holmbury St Mary – to consider a report of a site meeting to investigate possible acquisition of strips of land in Holmbury St Mary, from Surrey County Council. (This agenda item relates to the agreement at the last meeting of Council to assess the costs and benefits of the Parish Council taking on ownership of the land.)	CC
14/18	Holmbury St Mary Village Hall car park – to consider a request for funding to re-surface the car park	CC
14/19	<p>Action to recruit a new part-time Assistant to the Clerk</p> <ul style="list-style-type: none"> • To note the papers setting out this role: recruitment advertisement, job description, person specification and the application and interview schedule, all of which were put before the Human Resources Committee (see front page of Shere Parish Council web-site for the papers) 	JM

	<ul style="list-style-type: none"> To consider delegating the appointment decision to the Parish Clerk, and those members of the Human Resources Committee who will shortlist and interview – this arrangement would be preferable to waiting until the Council meets next, in May, to consider a recommendation from the Human Resources Committee. 	
14/20	<p>Appointment of web developer:</p> <ul style="list-style-type: none"> To consider a report, delivered by the Chairman, on efforts to establish a dialogue and response from a ‘specialist provider’ of web-sites for Parish Councils, as to whether their template package could provide the facilities and format specified in the brief sent to them, or could be modified to do so To consider the appropriate further action to be taken for the Parish Council to be able to implement this project 	RD JM
14/21	<p>Clerk’s Report (for noting, delegation to the Clerk or inclusion on the next agenda)</p> <ul style="list-style-type: none"> Gomshall Post Office - to note opening date of 15th May Waste collection arrangements – to report on the Borough Council’s revised arrangements for supply of recycling products WASP bus – to receive a thank you letter for £1,000 donation Dog waste bin, Peaslake school field – to consider a request for the Parish Council to place a bin at this location Radnor Lane, Holmbury St Mary – to note action taken regarding a query from a local resident about the very poor condition of this road 	JM
14/22	Councillors’ Business (for noting, delegation to the Clerk or inclusion on the next agenda).	ALL
14/23	Exclusion of Public and Press (Public Bodies Admission to meetings Act 1960) – to consider excluding the public and press for the following items:	JM
14/24	Peaslake Farm – to receive an up-date on the position regarding legal advice and discussions on the lease	RD/JH
14/25	Annual Review of Clerk’s salary w.e.f. 1st January 2013	

Joy Millett
Clerk to Shere Parish Council

3rd April 2013