



*Serving the villages of Gomshall,
Holmbury St. Mary, Peaslake, Shere and
a large part of Abinger Hammer*

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**Minutes of the General Purposes Committee meeting held at 11am on
26th February 2015 at Tanyard Hall, 30 Station Road, Gomshall**

Minutes

	<p>Welcome Present: Councillors C Carlisle, C Brooke, M Urban, R Andrews, M Taylor-Cotter and J Collin. Also in attendance was the Assistant to the Clerk S Hoyland.</p>
14/GP54	<p>Apologies for absence Parish Councillors: Alissa Collingwood, James Hutton, Raymond Smith The Clerk: Joy Millet</p>
14/GP55	<p>Declarations of Disclosable and other Interests None</p>
14/GP56	<p>Election of Vice-Chairman Nominations Robert Andrews Seconded by Jim Collin Robert Andrews APPOINTED</p>
14/GP57	<p>Approval of the Minutes of the General Purposes Committee held on 2nd September 2014 Minutes approved and signed by the Chairman</p>
14/GP58	<p>SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COMMITTEE</p>
14/GP59	<p>Finance – to receive a report from the Clerk/Responsible Financial Officer The briefing note regarding the play areas was handed out. Members of the committee expressed confusion as to where the Section 106 money has come from and where the reserves from the last section 106 currently are. ACTION: Clerk/Assistant Clerk to clarify It was NOTED that there would likely be a large undertaking with the replacement of ageing playground equipment and the concern</p>

	<p>that physical longevity was in doubt. NOTED: Clerk/Assistant Clerk has been looking into possible grants from Marathon and Prudential Ride London</p>
14/GP60	<p>Land and tree inspections (Occupiers' Liability Act 1957/84) The inspections are to be undertaken as follow: Peaslake – J Collin Holmbury – C Carlisle Gomshall – C Brooke Shere – R Davey Tanyard Hall – C Carlisle ACTION: Clerk/Assistant Clerk to send out lists by email, when the work has been actioned and completed a list should be circulated as confirmation. It was also NOTED that the trees should be checked now, and then again in 6 months when they have leaves on.</p>
14/GP61	<p>Approval for Risk Assessments to go to Full Council ACTION: Clerk/Assistant Clerk to email the Risk Assessments to the councillors and for approval at the Council Meeting 14th April 2015</p>
14/GP62	<p>Up-dates on:</p> <ul style="list-style-type: none"> • Parish maintenance ACTION Clerk/Assistant Clerk to produce a formal list of all maintenance matters as a rolling list confirming action and completion. It was NOTED that deadlines should be given to contractors. It was NOTED that it would be a good idea for councillors to take on responsibility of a certain areas (e.g. C Brooke – Playgrounds ACTION: C Carlisle to discuss with the Chairman of the Council. ACTION: Clerk/Assistant Clerk – schedule meetings of this committee every 3 months It was NOTED that the council should monitor contractors and ensure that when contractors come up for renewal that they are well advertised in the Parish Magazine and Website • Playground equipment C Brooke REPORTED that the Skate Ramp was nearing completion. A Health and Safety Inspection had been held of this facility and said that it was well constructed and above specification. The problem preventing opening, was that the ground around the skate ramp has turned to mud as a result of the building. The Recreation Ground Committee had suggested either some concrete slabs or germination sheeting to help the grass grow ACTION: C Brook to talk to Tom Maynard, the Grounds man for SRGA ACTION: Clerk was ordering the signs and bins and C Brooke getting brushes for boots. It was NOTED that the Rope Swing, Adventure Trail, Adult Fitness Equipment, CCTV, Car parking signs and clearing up in the car park should all be going ahead ACTION:

	<p>Clerk/Assistant Clerk to confirm dates when these will be done (reference to rolling list)</p> <ul style="list-style-type: none"> • Tanyard Hall It was reported by the Assistant Clerk that there had been some emergency issues with the sump, but these had now been fixed. <p>Repairs to Tanyard Hall Boundary Wall –The committee is awaiting other quotes regarding normal building repair of the wall. ACTION: C Carlisle to speak to J Hutton regarding suitable contractors. Then a decision can be made at the next meeting whether to maintain the look of the wall or use modern materials.</p> <p>It was REPORTED that the window at the back of Tanyard Hall upstairs needs beading. ACTION: Clerk/Assistant Clerk – to arrange Brian Hilsdon to repair</p>
14/GP63	<p>Councillors’ Business – for inclusion on the agenda for the next meeting or delegation to the Clerk</p> <p>R Andrews - would like an update on the Flooding at the Pitland Street Bus Shelter in Holmbury and Passing Places by the Volunteer Pub</p> <p>M Urban – would like dates when the car park resurfacing will be taking place in Holmbury and Peaslake Halls ACTION: Clerk/Assistant Clerk to produce an action plan for advance warnings and signs etc.</p> <p>J Collin – Localism Fund ACTION Clerk/Assistant Clerk - has the money been spent and what on and should we be reapplying. Also should the footpaths along the main roads be on a rota to be checked and cleaned, maybe use Localism money for this, councillors to compile a list. C Brooke NOTED that this is a Surrey County Council job.</p> <p>M Taylor-Cotter – It was requested that the tree stump on the edge of the swimming pool field and Gomshall Lane in Shere, be removed to allow access for work vehicles, should planning permission be granted for new changing rooms. This was AGREED by the Committee.</p>
14/GP64	<p>Date of next meeting: Thursday, 28th May 2015 at 11am, at Tanyard Hall. <i>Subsequently changed to 11.30 24th April 2015</i></p>